

Meridian Park PTSA
Board Meeting
November 2, 2010

Action items are in bold

Call to order:

The board meetings of the Meridian Park PTSA was called to order in the Meridian Park library at 7:03 PM by PTSA co-president Dixie Yamane. Members had been informed about the meeting through letters sent home in the boomerangs, and through PTSA and school websites. Those present were : Janina Pacunski, Aileen Lu, Lorraine Flaherty, Amy Jessee, Renee Smith, Rachel Ariss, Kathy Henderson, Mary Crandell, Dixie Yamane, Mary Loes, Jodi Forschmeidt, and Kathy Tinoco.

Secretary's Report:

October 2010 minutes were approved as written. Lorraine will not be at the December meeting.

Dixie will do the December meeting minutes.

Treasurer's Report:

Aileen reported that she and Brian Heagler recommend that we switch to Key Bank as Shoreline Bank has changed hands. It is more convenient for both of them and Key Bank will sponsor our directory. Janina made a motion to change our bank to Key Bank. This was seconded by Mary Loes. All were in favor, none opposed. Motion was carried.

Aileen noted that we don't have the final numbers from the fall fundraiser yet.

President's Report:

Dixie brought up the plan for creating a subcommittee to help allocate funds. Mary C. mentioned that it will be important to involve the community yet maintain a controlled process. Kathy H. and Dixie feel that we should decide by the next meeting how we want to do this so that we are able to spend the money this year.

Kathy H. will contact Brian Heagler to find out whether he has created the new form we discussed for proposals.

Renee asked whether the art docent programs was a line item and whether we have money to do it again next year. She wants to know if some of the funds can be used for this. She also has some parents interested in coming in and doing a clay project. Mary L. mentioned that the teachers would want to know the time commitment for this.

Renee will fill out the fund proposal form for the clay project when the form becomes available.

Renee also suggested that we consider funding some assemblies. Amy J. mentioned that she would like to like these to the curriculum.

Amy J. and Mary L. will work on a wish list of assemblies. Kathy H. will also come up with some options.

Kathy H. noted that she looked into the liability insurance to see if it would cover an ultimate frisbee program. It will not. We would have to buy a new program, which would be very expensive. We will have to table this for now, do more research and possibly consider again in the future.

Lorraine will contact Luann and let her know that this would not be able to be a PTSA sponsored club this year and suggest that she contact teachers and see if any of them would be interested in doing this as a club.

Vice President Updates:

Kathy H. noted that will need someone to do the fall fundraiser next year. Janina and Kathy T. will be getting together soon to discuss the directory. Kathy T. estimates that it can be done by the end of the month. Kathy T. also mentioned that Staples offers a pack for school supply lists. This could be done as a fundraiser or as service. We can get free office supplies from them for a quote and for orders. Amy J. said that next year's school supply list will come out before the end of this school year.

Renee reported that the fall carnival went well but she does not have the final financial report yet. Kathy H. reported that the Reflections ceremony went well tonight.

Lorraine will send pictures of the Reflections ceremony to Mary C. by next Wednesday.

Janina reported that there will be an upcoming meeting to discuss the yearbook at Mary C. Janina asked Mary C. if it possible to set up generic emails for PTSA use. Mary said that it is possible to set up 5 of these emails.

Jodi reported on the grants committee. There were 19 applications and 14 were recommended for funding. There was a detailed handout of the grant committee process and this will be included with the meeting minutes. This was reviewed at the meeting. Amy J. mentioned that the school is working on improving wheelchair access for field trips. Melanie will be writing a letter as outlined in the grants present, and the PTSA will support legislative efforts regarding this.

Amy J. will talk with Renee about the possibility of a kindergarten art docent program.

Jodi reviewed the action items in the grant program report.

Janina made a motion to allocate an additional \$346.63 to the Grants Line item for the fall round. This was seconded by Kathy T. All were in favor. None were opposed. Motion was carried.

Lorraine made a motion to fund all recommended projects as listed in the Grant Program report. This was seconded by Amy J. All were in favor. None were opposed. Motion was carried.

Kathy T. made a motion that we increase the Art Docent Program line item by \$500 to extend program to kindergarten. This was seconded by Janina. All were in favor. None were opposed. Motion was carried.

Janina made a motion to increase the line item for PE from the PTSA to \$500/year, effective immediately. This was seconded by Kathy T. All were in favor. None were opposed. Motion was carried.

Janina made a motion to allocate funds to a spring grants round in the amount of \$1500. This was seconded by Mary L. All were in favor. None were opposed. Motion was carried.

Jodi will tell Pamela Willoughby that her line item was increased.

Amy J. and Mary L. will inform staff of grants program decisions/awards.

Jodi will let Melanie know that Amy J. and Mary L. will inform staff.

Mary C. mentioned that the newsletter deadline is next Wednesday.

Kathy T. will write something about the fall fundraiser and send it to Mary.

Mary also hopes to include information on the lost and found, the Fall Carnival, the yearbook, the food drive and the grants program.

Kathy H. reviewed the legislative summary that had been sent by Marianne Stephens and which will be included in the minutes notebook. Focus Day will be February 21, 2011.

Kathy H. and Dixie reported that we need someone to head the PTSA liaisons next year. Rachel agrees to consider this if no one else steps forward to do it by June.

Kathy H. reviewed the family services update provided by Tracey Poole, which will be included in the minutes notebook.

Janina will suggest that Tracey get gift cards for teen drive from scrip.

Teacher Representative Report:

Mary L. reported that the teachers are really enjoying the art docent program.

Principal's Report:

Amy J. reported that she just had a meeting with Korean families at MP. Rachel offered her services as a Spanish interpreter.

Mary L. will talk with Mary J. to get the website address to use for English to Spanish translation.

Mary L. suggested that Amy J. have a one time per month pizza party as a “big improvement club.”

Lorraine will email Melanie and let her know that she and Amy J. need to meet to discuss the readathon.

Kathy T. will send Amy J. an email about using Pizza parties as fundraisers.

Amy J. will plan on sending an email to Nick Patton to outline plans for pizza parties January through June.

Other Business:

Aileen mentioned that we need to further discuss the transition to a new bank and signers.

Adjournment:

Meeting was adjourned at 8:27 PM.

Lorraine M. Flaherty, secretary