

Meridian Park Elementary PTSA RECEIPT OF MONEY VOUCHER

When turning in money to the Meridian Park Elementary PTSA, please fill out this voucher. Give the voucher and money directly to the PTSA Treasurer or place in the *PTSA Treasurer* mailbox in the staff workroom.

Thank you!

Signature #1: _____

Date: _____

Signature #2: _____

Date: _____

Deposit For: _____

CHECKS	DOLLARS	CENTS
All Checks <i>Please include adding machine tape or printed spreadsheet attached to checks with total. On each check, write students' name on memo line (bottom left corner).</i>		
CURRENCY		
One Dollar: \$1.00 x		
Two Dollars: \$2.00 x		
Five Dollars: \$5.00 x		
Ten Dollars: \$10.00 x		
Twenty Dollars: \$20.00 x		
Fifty Dollars: \$50.00 x		
One Hundred Dollars: \$100.00 x		
Subtotal		
COINS		
Pennies: \$.01 x		
Nickels: \$.05 x		
Dimes: \$.10 x		
Quarters: \$.25 x		
Half Dollars: \$.50 x		
Dollars: \$1.00 x		
Subtotal		
Grand Total <i>(checks, currency & coin)</i>		

TREASURER'S USE ONLY

DEPOSIT DATE	AMOUNT	NOTES